

# **SOCIETY OF MODEL AERONAUTICAL ENGINEERS LTD**

(T/A British Model Flying Association)

## **TO ALL BOARD MEMBERS**

There will be an online Board Meeting on Saturday 7<sup>th</sup> January 2023  
at **11.00 am**

*Instructions for logging-in to the meeting via Zoom will be distributed in due course.  
All reports to the Meeting should be emailed to the Office Manager and posted to the  
Council on-line Forum as soon as possible and no later than  
Thursday 5<sup>th</sup> January 2023.*

## **A G E N D A**

- 1 Apologies for Absence.
- 2 Request for permission to be absent.
- 3 To formally receive the Non-Executive Directors.
- 4 To verify the voting strength of the meeting.
- 5 Ratify Executive Directors co-opted since the last meeting.
- 6 To re-verify the voting strength of the meeting.
- 7 To:~
  - a Ratify Membership of the Areas Council.
  - b Note the names of the Area Chairmen.
  - c Ratify Membership of the Technical Council.
  - d Note the names of the Technical Committee Chairmen.
  - e Ratify the BMFA Delegates to other organisations.
  - f Ratify Board-appointed sub-committees and re-confirm membership.
  - g Ratify Board-appointed posts.
- 8 Correction and Adoption of the Minutes of the Full Council Meetings held on 17<sup>th</sup> September 2022 and 27<sup>th</sup> October 2022.
- 9 Matters/Actions Arising from the meetings on 17<sup>th</sup> September 2022 and 27<sup>th</sup> October 2022 that are not included elsewhere on this Agenda.
- 10 Strategic and Topical Matters:
  - a Outreach Director terms of reference.
  - b Board and Councils meeting strategy/timetable.
  - c Council Forum review.
  - d Council Handbook review.
- 11 Confirmation of the status of SAA and LMA insurance. (Ref General Rule 2.1.6 Entry to Competitions.)

- 12 To receive a report from the Finance Director to include:
  - a Membership and Financial position.
- 13 To receive a report from the Chairman.
- 14 To receive a report from the CEO to include:
  - a National Centre Update.
  - b CAA Team report.
  - c Computer Sub-Committee report.
  - d Club Support Officer's report.
  - e General Aviation Alliance (GAA).
  - f European Model Flying Union (EMFU).
- 15 To receive a report from the Vice-Chairman to include:
  - a Summary of reportable incidents.
  - b Report from the Safety Review Committee.
  - c Royal Aero Club.
- 16 To receive a report from the Honorary Secretary.
- 17 To receive a report from the Members Director.
- 18 To receive a report from the Technical Director.
- 19 To receive a report from the Sporting Director to include:
  - a National Championships.
  - b UK Hosted World or European Championships.
  - c UK Hosted FAI World Cup or Open Internationals.
- 20 To receive a report from the Outreach Director to include:
  - a Education Working Group.
  - b Payload Challenge.
- 21 To receive a proposal from any other source – *There are no proposals.*
- 22 To receive any reports from the following Delegates (reports should be brief, preferably in writing and in advance).
  - a General Aviation Safety Council (GASCo).
  - b Air Prox.
  - c Sport & Recreation Alliance.
  - d General Aviation Awareness Council (GAAC).
- 23 To receive any reports from the following personnel (reports should be brief, preferably in writing and in advance):
  - a BMFA News Publishers.
  - b BMFA Archivist.

24 Any Other Business.

*Please note: Items for Any Other Business should be sent by email to the Chairman or the Office Manager before the meeting commences.*

*Any questions to be asked under AOB that require detailed answers should be previously advised to the Office Manager to allow preparation of replies.*

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25 Date of next meeting.

Linda Harding  
Office Manager  
29<sup>th</sup> December 2022

**Circulation:** All Directors

*Note: Provisional Minutes will be circulated no later than 21 days after the Board Meeting and will be published on the website within three working days of the Minutes being available.*

**~ Refer to the booklet “Information for the January Agenda” which will be circulated and posted on the Forum prior to the meeting.**